

Community Calendar Policy

Purpose: The Cadillac Wexford Library sponsors a community calendar on the library website through the company LocalHop as a public service to provide information about events, attractions, meetings, etc. of interest to the residents of Wexford County.

LocalHop allows access to the Cadillac Wexford Library Community Calendar through a referrals process. Organizations who meet the following guidelines may be invited to connect with the Cadillac Wexford Public Library through LocalHop. The Community Calendar Policy must be signed and dated by an appointed representative of the organization and returned to CWPL before the referral process is completed. By accepting this referral the organization has agreed to the Community Calendar Policy and will be granted free access to LocalHop. Violation of the guide lines will result in termination of access to the library hosted Community Calendar.

Guidelines:

The community calendar may be used to promote events that are:

- Educational, social, cultural, or recreational events held in Wexford County,
- Open to the general public or have reasonable limitation e.g. adults only or children's event
- Sponsored by non-profit civic, social, charitable, fraternal, governmental, or educational organizations that are based in Wexford County

The community calendar may not be used to promote events that:

- Include or advocate illegal actions or activities
- Advertise or promote the sale of products or services
- Describes or praise a product, or service which encourages their purchase
- Advertise for or endorse candidates for public office
- Discriminates against any individual or group

The Cadillac Wexford Public Library reserves the right to refuse any potential referrals or terminate any existing access to the Community Calendar in light of these guidelines.